

Nunaput umyuallgutkut pinirluteng-Ilu, Tegganerput qigcikluk pirpakluki-Ilu, ayagyuaput-Ilu ciuliqagcimaut yuuyarakun.



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## President's Letter



Waqaa! As the summer activities get underway, we are all busy boating, fishing and preparing for the fall time activities of hunting and gathering.

For the past three years, under the Quality Improvement Process (QIP), we have been in the process of changing how we do things for the better. Our energies have matched all those changes. I know people can feel that energy because it is very, very high.

Our goal at AVCP is to maintain a constant, consistent energy that our region can count on. Elders can see this energy in individuals at a glance. At AVCP, the energy is a combination of all of our energies. Further, we have proven the ability to hone our collective energies to focus on a specific topic or discussion, such as public safety. This resulted in the Public Safety Facilities Assessment, Public Safety Summit, and the Statewide VPSO Strategic Plan.

The increased awareness of our missing and murdered women met with our energetic focus on public safety and attracted the attention of the Department of Justice (DOJ), which included an unprecedented site visit from the U.S. Attorney General William Barr and Senator Lisa Murkowski. I encourage my team to present solutions when they identify problems. That is what we did in this situation - we lead the conversation with solutions because we know our region and our people best. We literally stood up for ourselves, as a team, and that is the beginning of the process in changing lives. I want to thank the DOJ for asking AVCP to meet with AG Barr-it was a very productive meeting.

The recent federal funding opportunities for tribes, and a declaration of a public safety emergency in rural Alaska under the Emergency Federal Law Enforcement Assistance Program, was an unusually fast response from the federal government. Within the next month, all DOJ programs and the Federal Bureau of Investigations (FBI) will submit reports on how they can positively contribute to our rural public safety crisis.

I anxiously await the evolution of this process. We will continue to focus our energies in this area, through our partnership with both the State of Alaska and the DOJ. I look forward to the discussion on public safety, our region's number one priority, at our 2019 AVCP Annual Convention on September 24 - 26, 2019. Our convention planning teams is already elbows-deep in the process of preparation.

Quyana,

A handwritten signature in blue ink that reads "Vivian Korthuis".

Vivian Korthuis

CEO

# Employee Spotlight

## Sam Crow Resource Center Director

Sam Crow is the new Resource Center Director. He was born in Bethel at the old hospital and brought up with his sister and brothers across the Slough in "Lousetown." Sam spent his childhood helping his family with JB Crow and Sons, their fish business. Growing up and working on the river, he learned to value the Kuskokwim from his parents; something Sam still holds very close.

Sam's father, JBruce Crow, fished up and down the Kuskokwim from the 1960s through the 1990s. Much of Sam's childhood was spent on the river, harvesting or processing fish to ship out. JBruce was from Michigan, where the Michigan Crows were dairy farmers. Sam's mother, Lucy, was born in Spring Camp at Baird Inlet and she grew up in Kasigluk. His parents met when Sam's father moved from Michigan in the mid-1950s and taught at the BIA school in Kasigluk. They then moved to Bethel and started their family.

In 1992, Sam graduated from Shelden Jackson College in Sitka. He received his master's degree from UAA in Educational Leadership in 2014. Before coming to AVCP on April 10, 2019, Sam taught and principled at the Lower Kuskokwim School District (LKSD) for 25 years. He began his career in education teaching in Napakiak. He lived there for four years, where he started his family. Sam says he

was fortunate and had great teaching experiences everywhere he taught. He is especially proud that some of his former students grew up and started families and he got to teach his old students' children. Sam taught at Bethel Regional High School for about a decade. He principled at the Yup'ik immersion school, Ayaprun Elitnaurvik, for two years, while his son was in school there. After his time at Ayaprun Elitnaurvik, Sam retired and planned to take advantage of all the winter activities like, wood gathering and hunting. Retiring and spending more time outdoors didn't go as planned, and eventually, after a lot of thought and consideration, Sam wanted to return to work.

Sam worked enough years to retire, but he missed contributing to the community he grew up in and being a part of something that benefits the people in this region. When the Resource Center Director position opened, Sam consulted with community members about AVCP regarding location, environment, freedom, and opportunity. In the spring, Sam applied and was hired. Since starting his position, Sam has spent most of his time becoming

familiar with all the services his departments provide, all the processes and procedures, and getting to know the people he works with. The opportunity to promote wellness and work with individuals whose jobs are to help serve communities in the region is rewarding to Sam. When Sam isn't working, he's usually running. Whether it be all around town, the Boston Marathon, or any other running event, he enjoys the fresh air and challenging himself. He fishes during the season for his family, including his mother and brother's family. He gathers wood in the winter and does log rafting from below Kalskag to Bethel in the spring. He was proud to say he uses "about one match a year," lighting his wood stove in the fall and finally turning it off in the spring.

Family is most important to Sam. He appreciates the upbringing his mother and father gave him, and he honors that by being a hard worker and being helpful. Now, he strives to be the best father he can; passing on all his knowledge and traditions to his youngest son, while being a hard-working role model to his three daughters and oldest son.



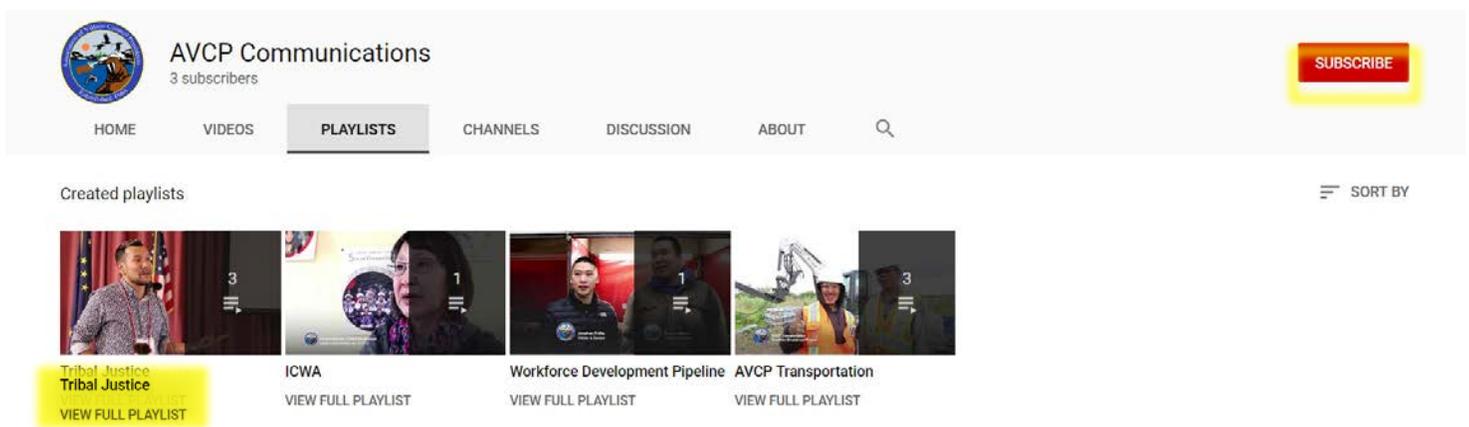
# Growing Our Own

## Tribal Court Master Series Trainings Online

All training materials are now available on our website!

To access these resources, please visit [avcp.org](http://avcp.org). Find the Tribal Justice page using the Services drop-down menu or by going directly to [www.avcp.org/services/tribal-justice/](http://www.avcp.org/services/tribal-justice/). There, you will see a blue button that reads "Training Materials." This button will lead you to all the training material used during the Master Series Trainings.

You will see two videos included in the training materials. We will be rolling out more videos of the trainings soon. Videos are great if you were unable to attend the trainings in person, or if you attended trainings but could use the recordings as a reference. By subscribing, to the Tribal Justice YouTube playlist you will be updated as new videos become available. See the subscribe button directly below!



See the Events section for future Tribal Court Master Series Training dates.

## QIP Updates

### Tribal Justice

Winter Montgomery joined AVCP's Tribal Justice Department as the Tribal Justice Department Attorney in June 2019. The Tribal Justice Department Attorney, under the direct supervision of the Tribal Justice Department Director, provides assistance to: AVCP Member Tribes Tribal Court Administrators, Staff, and Judges; AVCP Member Tribes Tribal Governments; and, to the Tribal Justice Department.

AVCP's core lines of business include:

- (1) client-based services for Tribal Members
- (2) services for AVCP Member Tribes.

AVCP's Tribal Justice Department provides services to AVCP Member Tribes.



## Facilities

### Tugkar (Resource Center) Phase 4 - *Estimated completion date of July 26*

- In the final phases of mudding, and taping.
- Texture and paint are next.
- Flooring contractor materials have arrived.
- New cabinetry and counter tops will be installed.

### Vehicle Fleet Project

- Continuing to work with the Vehicle Fleet Committee to identify and address any challenges with the rollout of the new Vehicle Use Policy.
- Assessing the use of vehicles at each of the AVCP locations and are reducing the number of fleet vehicles that are available.
- For the month of May we have reduced our fuel costs by half!

### Finance Refresh and Rearrangement

- Working with Finance on plans for new furniture orders and the refresh and rearrangement of their work area; as well as establishing a new file room.

### Conference Room Remodel/Refresh

- Plan to remodel and refresh our conference rooms. New technology needs, and a remodel/refresh is much needed from the wear and tear from all these years gone by.
- Lomack is on hold for the time being.

### Water Filter Station Installation

- Working with Administration to order and install water filter stations at common locations at all Bethel Facilities.
- Installed one at Lomack Conference Room. Installed a second at the Lomack Time Clock Station.
- Additional filter stations have arrived and will be installed at common locations as time allows.
- Employees seem to enjoy the new water stations and have given complements of the quality of the water.
- Accomplishing this project will reduce AVCPs drinking water expenses very significantly.

### Family Services Center Cleanup/Refresh

- Exterior of the FSC has been cleaned up.
- Painted posts and parking barriers.
- Installed additional signage.
- Picked up a lot of nails and screws that were left after the A&P School Duplex buildings were moved.
- Contracted Faulkner/Walsh to grade and compact the parking lot.
- Still to be completed is the repaint of FSC Building A (200).

### Resource Center Cleanup

- Installed additional signage and are painting the parking barriers at the FSC.
- Contracted Faulkner/Walsh

to grade and compact the parking lot.

- As we complete the Phase 4 remodel we will be conducting an extensive cleanup.

### Lomack Building Cleanup/Refresh

- Installed additional signage.
- Planning for an extensive cleanup and paint at the Lomack Building.
- Worked with the City of Bethel to have the driveway/ beach access graded.

### Family Services Center Open House

- Worked with the Family Services Center Staff to prepare for an Open House, June 7.
- Gathered grills, pop up tents, tables, chairs, etc.
- Helped to set up the FSC area and conduct cleanup and takedown afterwards.

### Records Project

- Started our summer Records Retention Project, transferring most vital records to new records storage building.
- Continuing records destruction as approved and follow records retention schedule.

### Records Storage Building Paint

- Will be painting the records storage building as weather allows.

### ICWA & TANF Training

Indian Child Welfare Act (ICWA) Department and Temporary Assistance for Needy Families (TANF) Department staff attended a two-day training provided by the National Council on Crime & Delinquency (NCCD) Children's Research Center.

Trainers presented their data collection system, the Structured Decision Making (SDM) System for child welfare services. This system includes a screening assessment for family prevention services and charts family risk levels as well as the percentage of preventative services accepted by the families. It is important to identify high-risk families, before the Office of Children's Services (OCS) steps in. High risk families are offered in-home services are reassessed using the SDM family strengths and needs assessment (FSNA) and are reassessed at regular intervals, to determine whether the family

should continue to participate in preventative services and the frequency of contact by the case manager. This year, for example, services were offered to 89% of families classified as high risk and 100% of families classified as very high risk. Just over half (56%) of the high-risk families and three quarters (75%) of the very high-risk families who were offered services, accepted preventative services.

### Benefits Division Cross Training

With the implementation of the Benefits Division this coming fall, all Social Services and TANF staff will be combined to provide one essential function to all of our regions clients (Benefits), and will be cross trained in all scopes of departmental practices.

Ask your TANF case worker  
about free bed bug kits!

or

Call the Family Service Center  
1-800-478-3157

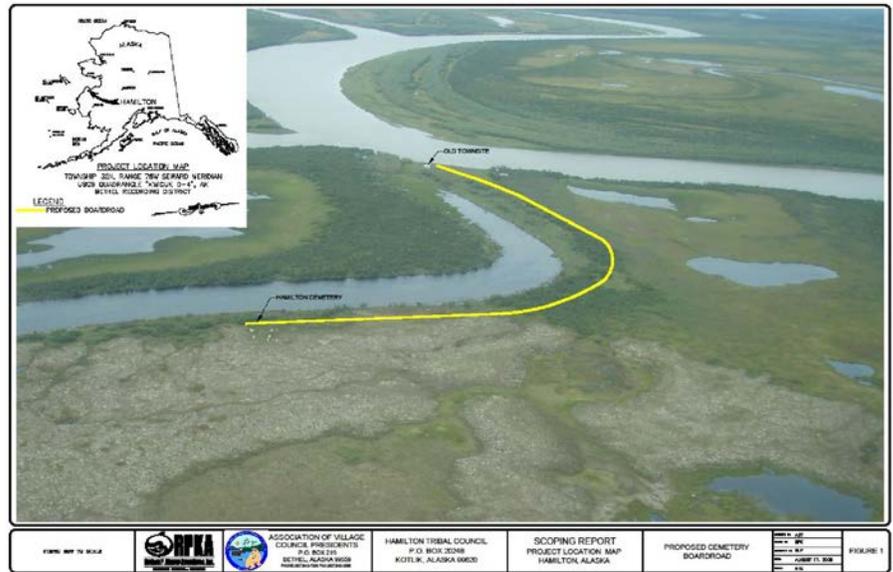


# QIP Updates (cont.)

## Transportation

This year's projects will include putting finishing touches on the Hamilton Cemetary Access Boardroad Project (see map), the Napakiak Road Project, and Kongiganak Transportation Project.

The YK Cooridor Project Stage III - Technical Report is available for public review on our website at:  
<http://www.avcp.org/services/transportation/ykcorridor/>



## Healthy Families

This summer, Healthy Families has a focus on plant knoweldge!  
By formal request on behalf of the tribal council, Healthy Families workshops will travel to your community.  
Call (907)543-8680 for details.



### We need your help!

In an effort to facilitate a **Red Devil Tribal Council** election, the Tribal Services Department is seeking contact information for the following people:

- Harold Bahr*
- Shirley Huntington*
- Robert A Leppala*
- Ronald R Leppala*
- John C Leppala*
- Swande Norback Jr*
- Bertha L Norback*
- Elsie M Norback*

Tribal Services Department:  
Phone (907) 543-7380  
Fax (907) 543-7379  
Email [tsd@avcp.org](mailto:tsd@avcp.org)

## Natural Resources

### Waterfowl Conservation Committee (WCC)

The next WCC meeting will be August 29, 2019. This meeting will cover updates on projects and bird hunting regulations proposals to be discussed with governing bodies this fall. Proposals are due in December. The Alaska Migratory Bird Co-Management Council will review and makes recommendations on individual proposals to U.S. Fish and Wildlife. Look out for population updates in the spring.

### Alaska Wildfire Coordinating Group

AVCP is a formal signatory member. For real-time fire updates, see the online, interactive map at: [https://fire.ak.blm.gov/imf\\_fire/imf.jsp?site=fire](https://fire.ak.blm.gov/imf_fire/imf.jsp?site=fire)

### Community Engagement Committee, created by the North Pacific Fishery Management Council

Jennifer Hooper, Director of Natural Resources, is a member of the new committee. This committee will provide recommendations to the Council on how to better engage with rural Native communities.

## Please Help NOAA

Many seals have been reported dead across northern and western Alaska in June. The case is still under investigation. Please contact our Natural Resources team if you find a dead seal by calling (907) 543-7470.

### Arctic Futures 2050 Conference

Held on Sept. 4-6, 2019 in Washington D.C., this conference is convened by the Study of Environmental Arctic Change (SEARCH) to enhance collaboration between scientists, Indigenous knowledge holders, and policy influencers.

Call Natural Resources at (907) 543-7470 if you are interested in attending and would like more information.



### Inuit Circumpolar Council (ICC) Food Sovereignty Initiative Project Steering Committee

Jennifer Hooper, Director of Natural Resources, is also a member of the this committee, developed to design self-management food systems for all Inuit across the four ICC member nations. There will be a summit in September, held in Nome, Alaska. Those invited include hunters, Elders, and youth able to provide guidance on creating a vision to develop this international food system.

## Natural Resources (cont.)

### Tribal Workforce Development Creates a Wildland Firefighting Crew

Through the Chevak Tribal Job Center a new wildland firefighting crew was created! In May of 2018 and 2019, tribal members of Chevak got training in basic and advanced firefighting. The 2019 Basic Firefighter Academy Students are now ready to work on a fire line.



### Chaninik Qaluyat Nunivak Work Group

The group meets twice a year, and includes representatives from AVCP, Bering Sea Elders Group, and Alaska Seafood Corporative. They are discussing issues related to yellowfin sole bottom trawl fishery. This year the group starting a two to four-year pilot project, by placing temperature sensors on the moorings of the Kuskowkim Bay and Etolin Strait to get sea bottom temps over the course of the summer. Data collected from these senors will be used to inform knowledge about the relationship between fishing success and sea bottom temperatures.

### Pilot Station Sonar

Our Natural Resources team would like to say 'Quyana' to our Fisheries Technician, Donald Kelly, who has been assisting with the Pilot Station Sonar camp logistics for over 15 consecutive years. Donald starts his work in May and concludes in early September, every year, without fail. He is the only Natural Resources seasonal employee.

Quyana Donald!



## 2020 U.S. Census

We have partnered with the U.S. Census Bureau to ensure that TANF clients who wish to work as census takers will not have their TANF benefits affected by their census earnings. Please call or visit an AVCP Tribal Job Center to learn more about this opportunity.

Below is a letter from Timotheen Charles with First Alaskans Institute and Alaska Public Interest Research Group, with more information about the 2020 census.



Dear Yukon-Kuskokwim Delta Residents,

The census is a decennial population count for all states and territories in the U.S. Since 1790. Filling out the U.S. census is required by law by every head of household. The head of household is required to include every person (gram, apa, babies, friend if) living in the home, regardless of their relationship.

Ciin Census-aaq arcaqerta? Over the course of 10 years - the length of time between each Census count - the federal government funds a percentage of \$675 billion dollars to each state, depending on population and other factors recorded by the census. The funding goes to federal programs as well as state and local governments who use that funding for social services such as education, housing, road construction, health care, and other vital services. This proportional funding is one of the reasons why the census is important. Organizations also rely heavily on census data. Census numbers are used by corporations like Alaska Airlines and Alaska Housing Finance Corporation, to ensure they are creating enough airline service or enough homes for families. Alaska's population is especially hard to count, but it is not impossible. Ilaten qanrulluku Census-aamek, arcaquutiinek-llu. Although the estimated population

counts become public- for example, number of Yup'ik count, number of men and women in the region, etc.- "All individual household data is confidential and protected by federal law" under Title 13 and Title 26 U.S. Code.

Alaska is geographically diverse and also uniquely difficult to count. Out of eight designated Census tracts (or ways the Census counts communities) used by the entire U.S., rural Alaska has its own designation. In addition to that, many mailing addresses are P.O. boxes, a situation which is considered Hard to Count (HTC) by the U.S. Census Bureau. In Alaska, the majority of the population is counted by enumerators. Enumerators are people that go house to house in each region and village. Enumerators will count in each village, except Bethel. Bethel will a different method to count their population which may be explained in a future newsletter.

People from each village and region in Alaska are encouraged to apply for enumerator positions. The applications are online at: <https://www.2020census.gov/en/jobs>. The Census works best when someone

## 2020 U.S. Census (cont.)

from each village is hired to do household counts. For the YK Delta, Census and TANF made an agreement for those who receive TANF services. TANF recipients are encouraged to apply and will not lose the TANF support during enumeration times in Alaska and the village. Any one who is interested should go look at: <https://www.2020census.gov/en/jobs>.

Census 2020 will begin for rural villages in January starting in Toksook Bay, Alaska. Bethel and other hubs in the state will have a different method, where workers will leave an invitation to fill out the Census on each doorstep. All head of households- Urban and Rural Alaska- are encouraged to fill out the Census. Census 2020 has only 10 questions- one minute, one question is about 10-15 minutes of ourtime. People who may be eligible are encouraged to apply for the Census Enumerator positions. We encourage the tribes, the families and the people to speak about the census and the importance of it and how any individual information will not be public for 72 years. To learn more about the Census, you can go to: <https://www.census.gov/about/regions/los-angeles/jobs/alaska.html>

Sincerely,

Timotheen Charles

First Alaskans Institute and AkPIRG summer Intern



## Real ID Act

After Oct. 1, 2020, anyone with a driver's license issued *before* January 1, 2019, will not be able to use it to fly. A passport may be used instead.

Please note that a tribal ID is not a valid form of ID when applying for a passport. Evidence of citizenship includes:

- Certified birth certificate issued by the city, county or state (request forms can be found on page 18)
- Report of Birth Abroad or Certification of Birth
- Naturalization Certificate
- Certificate of Citizenship



Courtesy of [www.usa.gov](http://www.usa.gov)

## Event Calendar

### July

**03 Oral History Reading with Poarch Creek Tribe**

*(see the bottom of this page for details)*

**24 E-Waste Drive** *(see right)*

**26 Deadline: AVCP Award Nomination**

*(see page 14 for nomination form)*

### August

**02 All Units Teleconference**

**13-16 Healthy Families Workshop**

### September

**17-18 Tribal Court Master Series Training: Part 3**

**24-26 AVCP Annual Convention**

### October

**8-9 Healthy Families Workshop**

**17-19 Alaska Federation of Natives Annual Convention**

## E-Waste Drive - July 24, 2019

Environmental Program staff has been working hard to remove hazardous waste out of our region. They have collected 380 pounds of aluminum from Napakiak and 400 pounds of electronic waste from Tuluksak.

In partnership with Delta Backhaul Company, they will be collecting household hazardous waste at the AVCP lot next across from the old Fish Plan on Wednesday, July 24, 2019. Bring your old computer monitors, batteries, and whatever else you have to get rid of.



## Oral History Reading with Poarch Creek Tribe

Youth from the Poarch Band of Creek Tribe will be visiting Bethel and some villages and fish camps (weather permitting), July 3 – 6, 2019. This will be the second time youth from the Cultural Exchange Program have visited our region. Their first trip was three years ago, but they were only able to stay for one day.

This time, Clarence Daniel, AVCP Transportation Director, has prepared a packed four-day schedule for our visitors from Alabama. On their first day in the Yukon-Kuskokwim Delta, they will visit the Yukon Delta National Wildlife Refuge Visitors' Center, tour Ayaprun Elitnaurvik, kayak on the river, learn about Yup'ik mask-making from Ben Charles at the AVCP Museum and attend one of our oral history reading provided by Monica Shelden. And that's just their first day!

In 2017, thanks to funding from the Poarch Band of Creek Tribe and Clarence and Kathleen's fundraising

## Events (cont.)

### Oral History Reading with Poarch Creek Tribe (cont.)

skills, they escorted seven Ayaprun Elitnaurvik students to visit the Poarch Creek Reservation in Alabama. Clarence insisted each student keep a journal of their experiences. He set aside one hour each day for students to record and reflect upon their observations and impressions. The students enjoyed the trip, for some it was their first trip out of Alaska, so it was an experience to remember. The biggest takeaways from the trip were a newfound or continued value of their own language and culture and the gratification to have shared our language and culture with the youth of Poarch Creek Tribe and shown the rewards of what they too could achieve with continued revitalization efforts.

"The Cultural Exchange Program started 4 years ago. We feel like it is very important for our youth to interact with other Indigenous people and learn about their History and Cultural as well as share ours. The youth have made so many memories and made friendships that will last a lifetime. We are very fortunate to have a great friendship with Clarence and Kathleen. The students and chaperones are looking forward to our visit!" says Mallory Martin.

This partnership evolved from a trip in 2014 where 3 Poarch Creek Tribal Transportation employees were part of a trip to Rural Alaska. Byron Bluehorse, Director of the Alaska Tribal Technical Assistance Program, asked Clarence to help organize the National Tribal Transportation conference (NTTC). The conference was held in Anchorage but Clarence felt it was important for first-time visitors to Alaska to see what life was like outside of Anchorage. Clarence explains that, at that time, "We were amidst a battle – explaining how Alaska is different from the Lower 48" and how those differences required a different approach to our transportation projects. Since there was no funding to sponsor a trip to rural Alaska, Clarence raised \$24,000 from vendors, including a flight discount from RAVN Alaska, to bring tribal transportation representatives to

Tuntutuliak. There they witnessed how board roads compared to the roads they used everyday in their own communities.

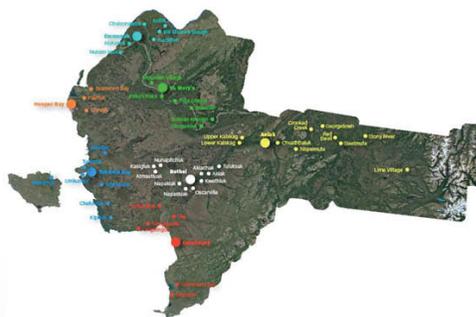
The public is invited to greet the twenty-two visitors as they tour the AVCP Museum and participate in an oral history reading at 2:00 p.m. on Wednesday, July 3, 2019. Monica will be reading her Yugtun transcription of a recording and a volunteer will read Monica's English translation.

## Energy Assistance Program

**Apply before  
July 31, 2019**



You are eligible for assistance if you live in the AVCP service area!



Contact the Benefits Division  
Social Services Manager, Samantha Lekander

1-907-543-8713

Fax: 907-543-7479



# 2019 AVCP Awards

## Nomination Form

Please check the Award for which you are applying (Choose only one):

- Culture Bearer       Healing Hands       Elder of the Year  
 Parent(s) of the Year       Public Service       Youth Leadership  
(This year, this award is for young women.)

Who are you nominating?

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: \_\_\_\_\_ Business: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Tribal Affiliation: \_\_\_\_\_

Information on family history, siblings, place of origin, etc:

**Activities National/Statewide/Local:**

**Please provide information on special talents, skills and past experiences relevant to the designated award category:**

**Please provide distinctive quotes, well-known guidance given, or any other information that is exclusive to the Nominee:**

**Nominated by:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: \_\_\_\_\_ Business: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

**Instructions/requirements for submitting Nomination:**

1. DEADLINE: NOMINATION APPLICATION MUST BE RECEIVED BY AVCP NO LATER THAN July 26, 2019 (Friday) by 4pm.
2. Submit typed or printed Form ONLY (by email, mail or fax). You may provide letters of support but is not necessary for submitting the nomination. All information will be used at AVCP's discretion and will not be returned.
3. By submitting this nomination, you affirm that he/she is of good moral character, have no knowledge of any matters raising questions regarding the nominee's stability or any past conduct reflecting upon the nominee's honesty or integrity, i.e., a person of good moral character should not have been convicted of a crime that was classified as a felony; or any crime involving dishonesty; or any crime involving harm to a child or children.
4. All nominees submitted to AVCP may be considered for the annual AFN President's Awards at the discretion of AVCP.

**If mailing, faxing, or emailing your Form(s), please send to:****ATTN: Mary Kay Henry****AVCP AWARDS**

PO Box 219

Bethel, AK 99559

Phone: 907-543-7300

Fax: 907-543-3369

Email: [mhenry@avcp.org](mailto:mhenry@avcp.org)**For questions, please call the AVCP Office at 907-543-7300.**

## **Selection Criteria for AVCP Awards – *The Awards Nominees Must Be Living***

**Culture Bearer**–Recognizes an Alaska Native who demonstrates strong involvement in the arts. Individuals nominated for this award may be involved in theater, music, dance, painting, sculpture, or storytelling. This award can also recognize an artist, an arts administrator, or a preserver of Native culture.

**Healing Hands** – Recognizes an Alaska Native who has demonstrated strong commitment, competence and sensitivity as a tribal healer or health care provider whose accomplishments have most directly affected Native people in their home communities.

**Elder of the Year** – Recognizes an Alaska Native Elder who exemplifies the highest of values and qualities important to Native people. This individual is recognized as a leader, an educator and a preserver of the Native culture whose contributions have benefited Native peoples throughout his/her life.

**Parent(s) of the Year** – Recognizes Alaska Native parents who exhibit many of the qualities and values important to the continued physical, social and cultural survival of native people. These values may include sharing and teaching of Native Culture, love of children, respect for Elders, spirituality, cooperation, and responsibility and involvement in the community.

**Public Service** – Recognizes an Alaska Native who has demonstrated dedication, competence and sensitivity in the area of public service. This award recognizes individuals who have promoted and assisted in the development of their community, or whose accomplishments and leadership qualities have most directly affected and benefited Native peoples.

**Youth Leadership** (Young Woman) – Recognizes a young Alaska Native woman of high school age or a college student who demonstrates leadership qualities.

# Alaska Birth Certificate Request Form Instructions

## Who may obtain a birth certificate?

- Parent(s) listed on the certificate.
- Child listed on the certificate (if 14 years old or older) along with a school ID.
- Legal Guardian with certified guardianship papers.
- Third-Party requests must have a notarized letter stating who they represent and relationship to the person on the record.
- Attorneys must have a letter on their letterhead stating who they represent and why the record is needed.

## Accepted forms of ID (must be unexpired):

- Driver's license
- State-issued ID card
- Passport
- Military ID
- Tribal/BIA card
- If you have none of the above forms of ID, please contact (907) 465-3391 for assistance.

## How to submit a request:

- Complete this form with payment and a copy of your ID. Non-expedited requests may be mailed to:  
Alaska Vital Records Office  
P.O. Box 110675  
Juneau, AK 99811-0675
- Emailed to [hss.vr.apps@alaska.gov](mailto:hss.vr.apps@alaska.gov)
- Faxed to the Juneau Vital Records Office at (907) 465-3618. Please call 10 minutes after sending your fax to confirm receipt.
- Expedited requests must be emailed or faxed.
- Walk-in to the Juneau or Anchorage Vital Records Office between 8:00 AM and 5:00 PM:
  - Juneau: 5441 Commercial Blvd
  - Anchorage: 3601 C Street, Suite 128

## Fees:

Services	Cost	Add'l Copies*
Certified Copy (Birth, marriage, divorce, death) <sup>†</sup>	\$30	\$25
Marriage License	\$60	N/A
Marriage License Re-Issue Fee	\$15	N/A
Adoptions, Paternity, or Amendment/Correction (includes new certificate)	\$60	N/A
Medical Marijuana Card	\$25	\$20 (renewal)
Heirloom Birth Certificate	\$55	\$50
Heirloom Marriage Certificate	\$65	\$60
Apostille (in addition to Certified Copy Fee)	\$12	\$2
Expedite Fee (process request within 48 business hours)	\$11	N/A

\*Additional copies are defined as the same record ordered at the same time. Fees are set in accordance with AS 18.50.330. The fees and postage rates reflected on this form are accurate as of June 2018. Please refer to [www.vitalrecords.alaska.gov](http://www.vitalrecords.alaska.gov) for the most current fees and postage rates.

<sup>†</sup>NOTE: If the requested record cannot be found, you will be issued a "Record not Found" on certified paper for the same price as the certificate itself.

## Processing times from receipt of request:

Please visit our website and select "Frequently Asked Questions": [www.vitalrecords.alaska.gov](http://www.vitalrecords.alaska.gov)

**STATE OF ALASKA  
BIRTH CERTIFICATE REQUEST FORM**

RESET FORM

- Please read the instructions on the first page. **Incomplete or inaccurate requests or requests that do not include a copy of a government-issued ID with a signature below the ID will be returned unprocessed.**

**FULL** First, Middle, and Last Name on the Birth Certificate:

Date of Birth:  City or Village of Birth:

Mother's **FULL** name before she was first married:

Father's **FULL** name:

Purpose of the request:   
(Personal Records, Legal Purposes, Inheritance/Estate Settlement, Govt. Assistance/Benefits, Insurance/Pension, Retirement, etc.)

Your Relationship to the Child Named on the Record:

Signature of the Person Requesting the Record (ELECTRONIC/TYPED SIGNATURE NOT ACCEPTED):  (Self, mother, father, legal representative, etc.)  
Contact Phone Number:

**The fees and postage rates reflected on this form are accurate as of January 2019. Please refer to [www.vitalrecords.alaska.gov](http://www.vitalrecords.alaska.gov) for the most current fees and postage rates.**

	# Copies	Amount
<p><b>Submit this form with the following payment types:</b></p> <p><b>Checks or Money Orders:</b> Make checks/money orders payable to:</p> <p align="center"><b>Alaska Vital Records Office</b> P.O. Box 110675 Juneau, AK 99811-0675</p> <p>Checks must be pre-printed with your name and address. Returned checks carry a \$30 NSF fee.</p> <p><b>Credit Cards:</b> Complete the "Credit Card Information" box below.</p>	<input type="checkbox"/> <b>Birth Certificates</b> (\$30 first copy; \$25 each additional copy of the <u>same</u> record ordered at the <u>same</u> time.)	<input type="text"/>
	<input type="checkbox"/> <b>Paternity, Correction, or Adoption Processing Fee</b> (\$30)	<input type="text"/>
	<input type="checkbox"/> <b>Apostille fee</b> (\$12 for first copy, \$2 each additional copy) Apostille Country: <input type="text"/>	<input type="text"/>
	<input type="checkbox"/> <b>Heirloom Certificates</b> (\$55 first copy; \$50 each additional copy) <b>Heirloom Certificate</b> ( <i>select one</i> ) <input type="radio"/> Rie Muñoz, "The Embrace" <input type="radio"/> Jon Van Zyle, "Polar Bears"	<input type="text"/>
	<input type="radio"/> <b>Expedited (Rush Service*</b> (Add \$11.00) * Does not include shipping fees.	<input type="text"/>
<p><b>Regular Mail cannot be tracked. If this shipping method is selected and you do not receive your certificate(s) you will have to submit a new request form along with ID and payment.</b></p>	<b>Shipping Method:</b> (Call our office for shipping rates outside the U.S.)	<input type="checkbox"/> <b>Regular Mail</b> ( <i>no tracking available</i> )
		<input type="checkbox"/> <b>Priority Mail</b> (Add \$8.00 S&H)
		<input type="checkbox"/> <b>Express Mail</b> (Add \$26.00 S&H)
		<input type="checkbox"/> <b>FedEx</b> (No P.O. Box / Add \$24.25)
		<b>TOTAL</b>

Please enter your mailing address below:

HAVE YOU INCLUDED?

Name:   
Street / PO Box:   
City, State, Zip:

Copy of ID  
 Payment  
 Other documentation (*please list if applicable*)

**Credit Card Information (When paying by credit card)**

Name on credit card:   
Billing address:   
Number:  Expiration date:  CVV Code   
 Visa     MasterCard     Discover

Cardholder signature (required) ELECTRONIC/TYPED SIGNATURE NOT ACCEPTED: