

Request for Quote (RFQ)
Broadband Assessment

Purpose

The Association of Village Council Presidents (AVCP) invites the submission of responses to this RFQ from qualified contractors interested in providing a Broadband Needs Assessment, to document and provide a report on Broadband Connectivity and how improved internet access would improve and enhance AVCP Services delivered to the Tribes and people of the Yukon-Kuskokwim Delta.

Scope of Work

AVCP is an Alaskan based non-profit non-government entity that operates with valuable and sensitive client data to provide various services to clients in remote Alaska in the Yukon Kuskokwim Delta region. AVCP would like to request for quotes for a Broadband Assessment. The requirements are the following:

- a. Provide a full report of AVCP's Services and how Broadband Internet Services would improve AVCP's overall services in the region.
- b. Meet with AVCP Division Directors and Program Managers to determine and document current reach over current connectivity, as well as business operations and client access improvements/enhancements through Broadband connectivity.
- c. Current Return on Investment (ROI) for current connectivity and forecasted ROI for AVCP staff on-site and in remote areas with Broadband Improvements.
- d. Document and report connectivity for AVCP's Main Office Locations in Bethel, Alaska, and all remote locations.

Additional Information

AVCP has three (3) Main sites in Bethel, Alaska, operating over a Metropolitan Area Network (MAN).

- Joe Lomack Building, 101A Main Street, Bethel, Alaska, 99559.
- Tugkar Building, 570 3rd Ave, Bethel, Alaska, 99559.
- Family Services Center, 1200 Chief Eddie Hoffman Highway, Bethel, Alaska, 99559.

AVCP has offices many of the Villages in the YK-Delta Region. Travel to these Villages to document current connectivity has begun, and the Information Technology Department will provide a final document of all connectivity for office locations for each Village. This information will be included in the report.

AVCP currently utilizes three (3) main Internet Service Providers (ISPs) for internet connectivity.

- GCI, UUI, and Bushtel.

Various Broadband capable solutions will be made available soon, including Starlink, One Web and the possibility of fiber through current ISP – GCI.

The Report will be used various purposes, including justification for adoption of broadband capable services or funding opportunities.

Criteria

The criteria used to evaluate the RFQ responses will include, but will not be limited to the following:

1. General Qualifications of Firm: Number of years providing relevant services, along with any other relevant experience.
2. Contractor's Experience on Similar Projects: Closely related project experience of the firm and the individuals who would be assigned to the Project. Include individuals' credentials, overall experience, experience with the firm, etc. Any notation of working with non-profit entities, government contracting or remote Alaska areas or reference of native or minority ownership will be advantageous.
3. Available Resources to Complete Project: Analytical, design tools, personnel, resources, best practices, or methodologies commonly used by the firm that may be applicable to the Project.
4. Responsiveness to the RFQ: Any documents submitted such as examples from similar projects of concept plans, anticipated project timeline and other related items.
5. Professional References: Provide names and contact information for up to three (3) professional references, involving similar projects within the past seven (7) years.

Quote Submission

Please present your submission quotes to Aaron Mute at amute@avcp.org and Jerrol Jones at JJones@avcp.org. no later than Thursday, July 28, 2022. Submissions should include all requested information from the criteria section above along with:

1. Firm contact information and information of primary contact to perform this project.
2. Primary contact for this RFQ and their contact information.
3. Description your firm's understanding of the project.
4. Description of how your firm will organize to perform the services.
5. Description of drafting approach and required documents needed from AVCP to fulfill this project.
6. Quote price amount with itemization of tentative labor costs and expenses.
7. Return along with a signed copy of this RFQ which acknowledges your understanding of this request.

If you have any questions before submission, please feel free to contact Aaron Mute at amute@avcp.org and Jerrol Jones at JJones@avcp.org.

Company Name

Date

Representative's Name

Representative's Title

Representative's Email

Signature